

Team Meeting

20 September 2021 / 5:30 PM / Capstone Room

ATTENDEES

Wyatt (Note Taker) / Cydny / Alex

AGENDA

1. Wait for Dr. Willy to come and talk with us for the staff meeting
2. Go over some more CV that we have come up with and start the conversation of why some may be better than others
3. Discuss individual learning assignment

NOTES

- We discovered that if we move forward with the doughnut in the back of the tank then we should consider extending the carts ribbon cable and putting a hard stop on in the tank for the cart so people can remove the stop and pull the cart back to work on it. As it is now if we did not extend the cable then only really tall people could work on the cart while it is in the tank. One advantage of this would be removing strain on the ribbon cable.
- Dr. Willy stopped by and we seem to be doing good in his books quited saying "I love small teams" -Willy. He is on board with our plan to further our individual learning by all going to NPOI and learning how to use their machines since we would mostly likely use those tools anyway (rather than the NAU shop).

ACTION ITEMS

1. Continue to prepare for our client meeting this Wednesday.
2. Work toward individual assignments.

NEXT WEEK'S AGENDA

- Wednesday we meet Jim at NAU to go over some CV and make a plan moving forward.
- We schedule a time to work with him at the NPOI shop.
- Keep on track and recognize some major deliverables are coming up and we should be working on them a little at a time to not be overwhelmed.